



# Federal Voting Assistance Program

## Voting Assistance Officer Workshop





# Voting Assistance Officer Workshop



In 2008 - Election of:

President, Vice President



35 U.S. Senators



435 U.S. Representatives



13 State Governors

Thousands of local offices & State Referenda

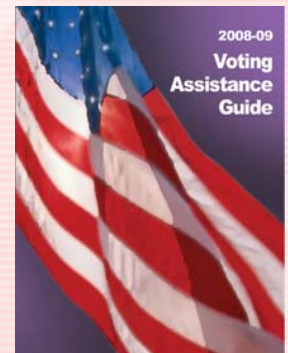


# Voting Assistance Officer Workshop



## Today, you will learn about:

- The Federal Voting Assistance Program
- *The Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA)*, The Federal Voting Assistance Program (FVAP) and You
- The Civilian Voting Assistance Officer
- The Absentee Voting Process
- How to Use Absentee Voting Materials
- Additional resources







# The Federal Voting Assistance Program



Director, FVAP Administers the:

*Uniformed and  
Overseas Citizens  
Absentee Voting Act  
(UOCAVA)*

42 USC § 1973ff

For the complete text of  
UOCAVA Go to Appendix A

INTRODUCTION, P. 1



# The *UOCAVA*, FVAP and You

## *UOCAVA*

& Executive Order 12642 of June 8, 1988

President



Secretary of Defense



Director, FVAP



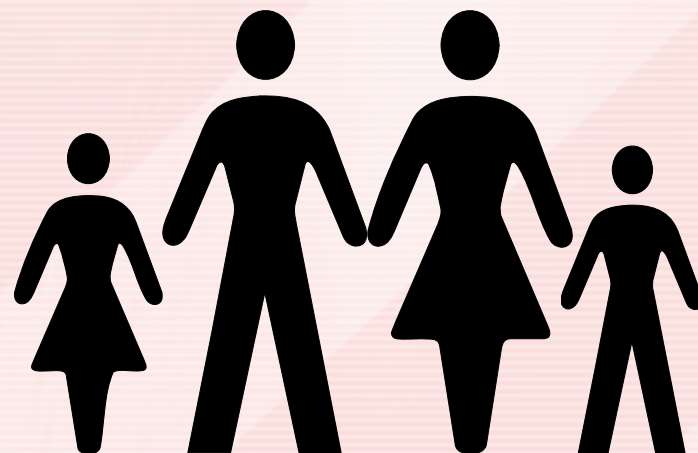
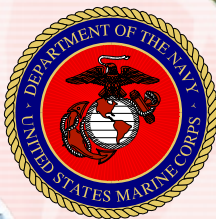
Senior Service Voting Representative, Chief Voting  
Action Officer, Installation (Embassy/Consulate)  
Voting Assistance Officer, Voting Assistance  
personnel



# The UOCAVA, FVAP and You

*UOCAVA* Covers Members of  
the Uniformed Services  
and the Merchant Marine

*UOCAVA* Covers  
Their Family  
Members

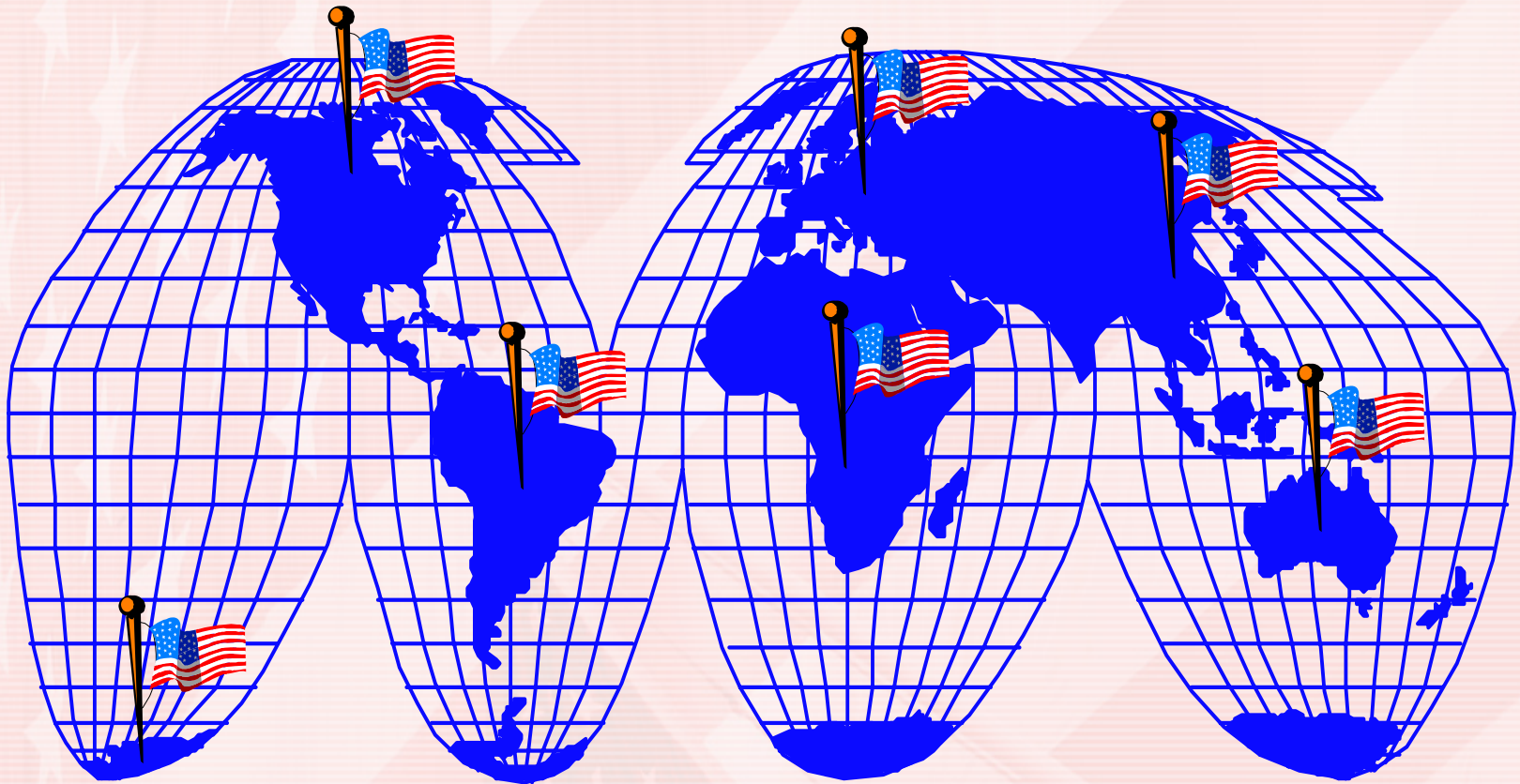






# UOCAVA Covers:

U.S. Citizens Residing Outside the U.S.





# UOCAVA FVAP and You:

## States With Large UOCAVA Populations

California  
Florida  
Illinois  
Massachusetts  
Michigan  
New Jersey  
New York  
Pennsylvania  
Texas  
Virginia  
Washington





# The *UOCAVA*, FVAP and You



Your Voting Assistance Mission is to:

1. Inform and Educate U.S. Citizens of the Right to Vote
2. Foster Voting Participation
3. Protect the Integrity of, and Enhance, the Electoral Process



# The *UOCAVA*, FVAP and You

## Your Voting Assistance Program

**Secretary of State: Hon. Condoleezza Rice**



**Assistant Secretary of State for Consular Affairs: Ambassador Maura A. Harty**



**Deputy Assistant Secretary for Overseas Citizens Services: Hon. Michele Bond**



**Chief Voting Action Officer: Mr. Jack Markey**

**Phone: (202) 736-4937**

**Email: [votinginfo@state.gov](mailto:votinginfo@state.gov)**

**Web: <http://usinfo.state.gov/dhr/democracy/elections.html>**



**YOU – The Voting Assistance Officer**



# The Civilian Voting Assistance Officer

Contact:

Your Embassy/Consulate Voting Assistance Officer



Your Chief Voting Action Officer



[www.fvap.gov](http://www.fvap.gov)

[vote@fvap.ncr.gov](mailto:vote@fvap.ncr.gov)

1-800-438-VOTE (8683)

DSN 425-1584 (Military)

Toll-free Telephone Numbers from 67 Countries

Toll-free Fax Numbers from 51 Countries

FRONT AND BACK INSIDE COVER





# The Civilian Voting Assistance Officer

## Chapter One

### CHAPTER ONE

#### VOTING ASSISTANCE OFFICERS - WHAT YOU SHOULD DO (AND NOT DO)

##### I. The Voting Assistance Officer

As a Voting Assistance Officer (VAO), you aid in ensuring that citizens understand their voting rights and how to register and vote absentee under the *Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA)*. See Appendix A. The act requires each Federal department and agency with personnel covered by the UOCAVA to have a voting assistance program. The Federal Voting Assistance Program's (FVAP) biennial Voting Action Plan and the Department of Defense Directive 1000.4 (link available on the FVAP website at [www.fvap.gov](http://www.fvap.gov)) establish policy and guidelines for carrying out an effective voting assistance program.

Whether you are a Civilian or a Military VAO, or a voting assistance volunteer of a U.S. citizens organization overseas, you are critical to the success of these programs. You are responsible for providing accurate nonpartisan voting information and assistance.

The U.S. Uniformed Services have an extensive chain of command, which provides support for their VAOs. The Department of State offers voting assistance through its embassy and consulate VAOs to all U.S. citizens outside the United States. In addition, many U.S. citizen organizations and corporations outside the United States designate and support VAOs to assist their members, employees and other U.S. citizens living abroad.



##### A. Voting Assistance Officers - What are your responsibilities?

As a successful VAO, you engage in the following activities:

- Explore the FVAP website ([www.fvap.gov](http://www.fvap.gov)) and how the program can assist you.
- Become familiar with your organization or service voting websites.
- Review the FVAP biennial Voting Action Plan and use it as a timeline during the election year (found online at [www.fvap.gov](http://www.fvap.gov)).

- Become familiar with this *Guide*. (In addition to the FVAP website, this is your primary source of reference.)

- Learn the absentee voting process (see Chapter Two for more information).

- Attend a VAO training workshop. Workshops are offered in the Washington, D.C. area twice a month and at military installations and Department of State locations worldwide. Contact the FVAP or SVAOs for a schedule.

You may also complete E-Learning/Online Training. If unable to attend an in-person workshop, training may be completed online at [www.fvap.gov](http://www.fvap.gov) by downloading the workshop slides or requesting an e-learning training CD. Further instruction is provided on the FVAP website ([www.fvap.gov](http://www.fvap.gov)).

- Introduce yourself! Let people know you are available as a resource. Tell them how and where they can reach you.
- Keep current by signing up to receive press releases and the monthly *Voting Information News (VIN)* - both are available online. The *VIN* will help you get started immediately with things - "To Do This Month." Email [votes@fvap.mcr.gov](mailto:votes@fvap.mcr.gov) with your email address if you wish to receive it via email, or provide your full name and mailing address in the body of the email message to receive it by standard mail, or you can do both.
- Organize a local Voting Assistance Plan (see Implementing an Effective Voting Assistance Plan in section II.A.)
- Review and/or create a "Community Folder." (see Continuity of Your Voting Assistance Program in section II.B.)

Specific responsibilities for carrying out a successful voting assistance program are found in sections I.B. for civilian VAOs and in section I.C. for military VAOs.

##### B. Civilian Voting Assistance Officers

Many U.S. citizen organizations and corporations outside the U.S. have designated a Voting Assistance Officer (VAO) for a two-year federal election cycle tenure. This VAO will serve as an organization's primary point of contact to work with the FVAP to carry out an effective voting assistance effort for the 2008-09 election years and establish community for future election years.

The FVAP provides the necessary materials for organizing and directing the organization's voting assistance program. Those materials include a 2008-09 Voting Action and Information Support Plan (outlining a schedule of action for



# The Civilian Voting Assistance Officer



## Service/DoD Guidance:

- DoD Directive 1000.4, DoD Voting Action Plan
- Service Voting Action Plan, Service Voting Instructions
- DoD Directive 1344.10: Political Activities by Members of the Armed Forces on Active Duty
- OASD Public Affairs Policy Guidance Concerning Political Campaigns and Elections
- The Hatch Act, Title 5 U.S.C. Sec. 7321



# The Civilian Voting Assistance Officer



## Political Activity and the Federal Employee

- U.S. Office of Special Counsel
- The Hatch Act, Title 5 U.S.C. Sec. 7321
- <http://www.osc.gov/hatchact.htm>
- Contact: 1-800-85-HATCH
- E-mail: [hatchact@osc.gov](mailto:hatchact@osc.gov)





# The Civilian Voting Assistance Officer

## How to be an effective VAO

- Let them know who you are
  - How to contact you and where you are located
- Distribute absentee voting forms to all:
  1. Embassy/Consulate staff
  2. Eligible family members
  3. Overseas citizens within the consular district
- Make yourself available to assist
- Continue on-going voting assistance effort



# The Civilian Voting Assistance Officer



## What VAOs Need

- *2008-09 Voting Assistance Guide*
- Leadership Support
- Letter of Designation
- Voting Assistance Materials
- Internet Access
- To Communicate Voting Information
- Time and Resources
- To Designate an Assistant Voting Assistance Officer



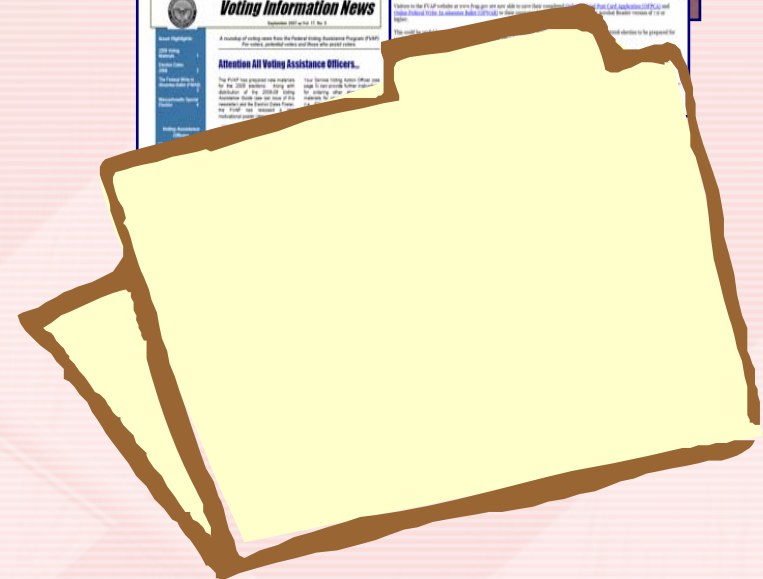
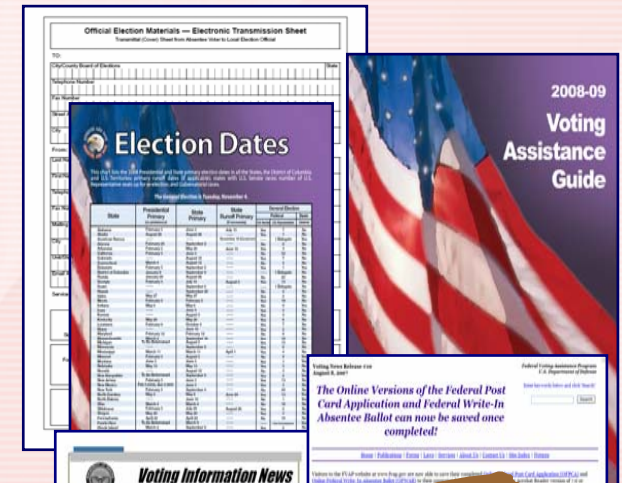
# The Civilian Voting Assistance Officer



## Voting Continuity Folder

### Partial list of Items:

- Current *Voting Assistance Guide*
- Absentee voting forms (FPCA, FWAB)
- Election Dates calendar
- Good ideas and lessons learned
- *Voting Information News*
- Voting news releases
- Your voter assistance activities








# The Civilian Voting Assistance Officer

The FVAP Website: [www.fvap.gov](http://www.fvap.gov)



## Absentee Voting Assistance

to Uniformed Services Members and Overseas Citizens

Federal Voting Assistance Program  
U.S. Department of Defense

Enter keywords below and click "Search"

[Home](#) | [Publications and Forms](#) | [Forms](#) | [Laws](#) | [Services](#) | [About Us](#) | [Contact Us](#) | [Site Index](#) | [Notices](#)

This web site provides absentee voting information to US citizens who are [UOCAVA](#) citizens.

UOCAVA citizens are U.S. citizens who are members of the U.S. Armed Forces (Army, Navy, Marines, Air Force and Coast Guard), merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration, their family members, and citizens outside the United States.

If you have questions about the UOCAVA voting process, please check out our [Frequently Asked Questions](#). If you are not a UOCAVA citizen, and wish to vote absentee as a regular state voter, please go to [State Election Sites](#). If you wish to vote in person, please contact your local election official (listed in the Government Pages of the telephone book).

### I WANT TO VOTE!

**FORMS/INSTRUCTIONS** Please remember to read your state's instructions before completing these forms!

- [State by State Instructions](#)
- [CHANGES](#) to the Voting Assistance Guide
- [On-line Registration and Absentee Ballot Request Form](#)
- [On-Line Federal Write-In Absentee Ballot](#)

### NEWS LETTERS AND RELEASES

- [News Releases](#)
- [Voting Information Newsletters](#)
- [RSS](#) | [FVAP NEWS](#) | [Subscribe to the FVAP RSS News Feed](#). This link will open in a new window.

### FVAP RESOURCES

- [Frequently Asked Questions](#)
- [Toll-Free Telephone Numbers to FVAP](#)
- [Electronic Transmission \(Faxing/eMail\)](#)
- [Get-Out-The-Vote Campaign](#)
- [Slogan Contest](#)
- [Voting Assistance Officer Training](#)
- [Legislative Initiatives](#)
- [e-Voting Initiatives](#)
- [What is my County?/What is my Zip Code?](#)
- [Communicating with Your Elected Official](#)
- [Reports](#)

## STATE ELECTRONIC ALTERNATIVES TO THE BY-MAIL PROCESS

Only **349** days until the General Election!

### LINKS

- [U.S. Federal Sites](#)
- [State Election Sites](#)
- [State Legislatures](#)
- [Overseas Citizens Groups](#)
- [Election Organizations](#)
- [Political Parties](#)
- [Miscellaneous Election-related Organizations](#)
- [U.S. Army](#)
- [U.S. Navy](#)
- [U. S. Air Force](#)
- [U.S. Marine Corps](#)
- [U.S. Coast Guard](#)

### Resources for Voting Assistance Officers

### Resources for Election Officials

### NVRA Information for Military Recruiters

### State Voter Registration Verification Websites

**Election Results:** Check your [State Election Site](#).

[Ten Things](#) to Help Ensure your Absentee Vote is Counted

[Voting](#) By Citizens Who Have Never Lived In The United States

### FVAP NEWS

[Ohio to Hold a Special Election on December 11, 2007 for Representative in Congress from The 5th District](#) | [Upcoming Features of the FVAP Website](#)

[Missouri to Allow Designated Absentee Voters to Return Their Voted Ballot for the February 5, 2008 Presidential Primary by Email or Fax](#)

[Virginia to Hold a Special Election on December 11, 2007 for Representative in Congress from the 1st District](#)

### "Be Smart, Do Your Part. Vote!"

Winning slogan from the 2007 Slogan Contest, submitted by YNC Karen Bassingthwaite, U.S. Navy, Tampa, Florida



# The Civilian Voting Assistance Officer



## Overseas Civilian Participation:

1992 – 31%

1996 – 37%

2000 – 37%

2004 – 58%

## Federally Employed Overseas Civilians:

1992 – 79%

1996 – 68%

2000 – 65%

2004 – 80%



# The Civilian Voting Assistance Officer



## Voter Events:

Overseas Citizens Voters Week  
June 28-July 7, 2008

Armed Forces Voters Week  
August 31-September 7, 2008

Absentee Voting Week  
October 12-18, 2008





# The Civilian Voting Assistance Officer



## Good Ideas & Lessons Learned



Examples - State Department Voting assistance officers :

- Took their message to American communities around the globe.
- Positioned voting information tables at exhibition baseball games in Tokyo, visited cyber cafes from Kiev to Seoul, and set up voting booths at July 4th celebrations worldwide.
- Visited schools, hospitals and churches, did radio and TV interviews, and scheduled countless town hall meetings throughout the year.



# The Absentee Voting Process

## Chapter Two

### CHAPTER TWO

#### REGISTERING, REQUESTING A BALLOT, AND VOTING

##### I. Requirements for Voting and Establishing Voting Residence

###### A. Citizenship and Age

All states and territories prescribe two voter requirements:

- A voter must be a citizen of the United States on the date of the election in which he or she wishes to vote, and
- A voter must be at least 18 years old on election day in order to vote. Some states permit a 17-year-old to vote in primary elections if he or she will be 18 by the date of the general election.

###### B. Voting Residence

Elections in the United States are run by state and local election officials. One must have a legal voting residence address in a state or territory to vote in U.S. elections.

The issue of voting residence can be complex, depending on individual circumstances. Even in states where laws clearly define criteria for determining a person's voting residence, the final determination is generally up to each local election official. Providing as much information as possible to these officials on the Federal Post Card Application, Standard Form 76 (FPCA, SF 76) is critical to successful registration and ballot request.

**Overseas Citizens:** A citizen outside the United States (not affiliated with the Uniformed Services) vote in the state or territory where he or she last resided immediately prior to departing the United States, even if many years have elapsed, and the voter maintains no residence in the state or territory, and the voter's intent to return to that state or territory may not be certain.

**Military Citizens:** For members of the Uniformed Services and their family members, in most states the legal voting residence is defined as where the citizen has, or has had, physical presence at the location and where there is the intent to remain or return.

If a citizen is uncertain about his or her current legal voting residence, the citizen should examine his or her connections or ties to the state or territory in question and consult with legal counsel. Further, voting assistance personnel advising citizens of their proper voting residence or registration status should consult legal counsel.

###### C. Questions to Help Determine Correct Voting Residence

Asking citizens the following questions may help you advise on voting residence:

- Where have you registered to vote?
- Where have you voted?
- What state or territory has issued you a driver's license, any other license or identification card?
- Where is your motor vehicle registered?
- Where is your home or home of record?
- What state or territory are you from?
- Where did you live before coming here?
- Where did you live immediately before leaving the United States?
- Where does your family live?
- Where do your parents live?
- Where do you own property?
- Where do you engage in any businesses?
- Where do you have bank accounts?
- Where are you a member of any organization?

##### II. The Basic Absentee Voting Process

The absentee voting process permits citizens covered by the *UOCAFA*, who will be away from their local polling places on election day, to register, request a ballot, and vote through the mail or an alternative method. Absentee voters should request ballots at least 60 days before the election whenever possible to allow enough by-mail transit time. The following is the basic absentee voting process for citizens covered by the *Uniformed and Overseas Citizens Absentee Voting Act (UOCAFA)*. Refer to page 14 for an illustration of the absentee voting process.

- Step 1: A citizen must register to vote in his or her state of legal residence. In order to register and/or vote absentee as an eligible U.S. citizen, he or she must carefully, legibly and accurately complete a Federal Post Card Application (FPCA) and submit it to the proper election official. State-specific instructions for completing the FPCA are contained in Chapter Three.
- Step 2: The local election official, once receiving the form, will process the FPCA to determine if the citizen meets the jurisdiction's residency requirements. The local election official will contact the voter if there are any questions during the process or if the form is not acceptable. For this reason, it is critical for the citizen to provide an email address and other contact information on the FPCA.



# The Absentee Voting Process

## The Basic UOCAVA Voting Process

**Step 1: Citizen submits a voter registration/absentee ballot request form**

**Step 2: Local Election Official approves the request or asks for more information**

**Step 3: Local Election Official mails the absentee ballot**

**Step 4: Citizen votes and returns the ballot to the Local Election Official in time to meet state deadlines**

**OR**

**If insufficient time exists to receive, vote and return the ballot on time, he/she submits the Federal Write-In Absentee Ballot**





# Using Absentee Voting Materials

## Chapter Three: State-by-State Instructions

**WASHINGTON**

**Absentee Voting Guide**  
**FOR UNIFORMED SERVICES AND U.S. CITIZENS OVERSEAS**  
*Website: [www.sectate.wa.gov/](http://www.sectate.wa.gov/)*  
*Link to state election website is also available through FVAP website at [www.fvap.gov](http://www.fvap.gov)*

**Presidential Primary Date: February 19, 2008**  
**State Primary Date: August 19, 2008**  
**General Election Date: November 4, 2008**

DEADLINES FOR UNIFORMED SERVICES*	Presidential Primary (or preference)	State Primary	General Election
Registration	February 19, 2008	August 19, 2008	November 4, 2008
Ballot Request	February 19, 2008	August 19, 2008	November 4, 2008
Ballot Return**	March 5, 2008**	September 3, 2008**	November 25, 2008**

DEADLINES FOR CIVILIANS OUTSIDE THE U.S.*	Presidential Primary (or preference)	State Primary	General Election
Registration	February 19, 2008	August 19, 2008	November 4, 2008
Ballot Request	February 19, 2008	August 19, 2008	November 4, 2008
Ballot Return**	March 5, 2008**	September 3, 2008**	November 25, 2008**

Note: Election dates and information are current as of July 2007. Check the state election website above, the FVAP Website at [www.fvap.gov](http://www.fvap.gov), or contact your Voting Assistance Officer for updates.

\*Special conditions apply; check the following pages for details.

\*\*Ballot return envelope must be dated no later than Election Day.

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# Using Absentee Voting Materials

## Section I: Application Instructions for FPCA Section II: Uniformed Services

**WASHINGTON**

*Circled letters on the form below correspond to the instructions on the following page. You must complete all shaded areas.*

**FEDERAL POST CARD APPLICATION**

**REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)**

1. I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE AND I AM (check only one):

☐ A U.S. MEMBER OF THE UNIFORMED SERVICES OF MERCHANT MARINE ON ACTIVE DUTY, OR AN ELIGIBLE SPOUSE OR DEPENDENT

☐ A U.S. CITIZEN RESIDING OUTSIDE THE U.S. TEMPORARILY

☐ A U.S. CITIZEN RESIDING OUTSIDE THE U.S. PERMANENTLY

2. MY INFORMATION (Personal):

a. PRINTED OR PRINTED NAME (Last, First, Middle) \_\_\_\_\_

b. SUFFIX (if any) (e.g., JR., SR., III, etc.) \_\_\_\_\_

c. DATE OF BIRTH \_\_\_\_\_

d. SOCIAL SECURITY NUMBER \_\_\_\_\_

e. PHONE NUMBER (Area Code and Number) \_\_\_\_\_

f. FAX NUMBER (Area Code and Number) \_\_\_\_\_

3. MY VOTING RESIDENCE ADDRESS (For military, use legal residence. For overseas citizens, use last legal residence in U.S. (Required))

a. STREET ADDRESS \_\_\_\_\_

b. CITY/TOWN OR VILLAGE \_\_\_\_\_

c. COUNTY \_\_\_\_\_

d. STATE \_\_\_\_\_

e. ZIP CODE \_\_\_\_\_

4. MY CURRENT ADDRESS (Where I live now) (Required)

a. STREET ADDRESS \_\_\_\_\_

b. CITY/TOWN OR VILLAGE \_\_\_\_\_

c. COUNTY \_\_\_\_\_

d. STATE \_\_\_\_\_

e. ZIP CODE \_\_\_\_\_

5. I PREFER TO RECEIVE MY ABSENTEE BALLOT AS PERMITTED BY MY STATE BY:

☐ MAIL ☐ FAX ☐ EMAIL

6. MY POLITICAL PARTY PREFERENCE (Optional, but may be required by states to register to vote in primary elections)

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

7. ADDITIONAL INFORMATION (Designate the period for which you want to receive ballots — see instructions for Block 6 paragraph (c). Consult the Voting Assistance Guide for other specific state instructions)

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

8. AFFIRMATION (Required)

I declare under penalty of perjury that:

1. I am a member of the Uniformed Services of Merchant Marine on active duty or an eligible spouse or dependent or a U.S. citizen temporarily residing outside the U.S., or other U.S. citizen residing outside the U.S. and

2. I am a U.S. citizen at least 18 years of age by the day of the election, eligible to vote in the requested jurisdiction, and

3. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been restored, and

4. I am not registered, appearing as a ballot, or voting in any other jurisdiction in the U.S., and

5. I am not a member of the armed forces of the United States, and

6. The information on this form is true and complete to the best of my knowledge.

I declare that I am a member of the Uniformed Services of Merchant Marine on active duty or an eligible spouse or dependent or a U.S. citizen temporarily residing outside the U.S., or other U.S. citizen residing outside the U.S. and

I declare that I am a U.S. citizen at least 18 years of age by the day of the election, eligible to vote in the requested jurisdiction, and

I declare that I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been restored, and

I declare that I am not registered, appearing as a ballot, or voting in any other jurisdiction in the U.S., and

I declare that I am not a member of the armed forces of the United States, and

The information on this form is true and complete to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

2008-09 Voting Assistance Guide Washington

**I. APPLICATION INSTRUCTIONS FOR FPCA**

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. Read all instructions printed below and on the FPCA before completing and signing your application. Circled letters correspond to the circled letters on the sample form on the preceding page.

**Block 2.f and 2.g:** Your Washington Driver's License number is required for voter registration. If you do not have a Washington Driver's License, enter the last four digits of your Social Security number.

**Block 2.h through 2.j:** Indicate your email address and a telephone number (including all country and local prefixes) where you can be reached.

**Block 3.a through 3.e:** Provide the complete street address of your Washington voting residence. A post office box or rural route is not sufficient. If your address includes a rural route, describe its location in Block 6. For example: "on Highway \_\_\_\_\_, 2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station." This address must be within the county or township where you claim legal voting residence.

**Block 4.a:** Print the complete address where you want your ballot sent — usually your current mailing address. Your current mailing address must be different from the address you provided in Block 3.

**Block 4.c:** Please check the box corresponding to the manner in which you prefer to receive your ballot. If you want to receive it by fax or email, please be sure to include your fax number or email address in Block 2.i or 2.j. See Section II.A and D or Section II.A and D.

**Block 5:** Designation of political party affiliation is not required.

**Block 6:** Submission of this form serves as a request to receive ballots for all Federal elections held through the next two regularly scheduled general elections. If you do not wish to receive ballots for that length of time, you may request a ballot for each election for Federal office held in the next election year OR a ballot for only the next scheduled election for Federal office by marking your choice here.

You may also use this section to include any former name or address under which you may be registered.

Refer to Section II.E or III.E for additional instructions.

**Block 7:** You must sign and date the FPCA. When signing, you are swearing or affirming that the information is true and correct.

**II. UNIFORMED SERVICES**

These procedures apply to persons who are U.S. citizens, residents of Washington and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

**A. Registering and Requesting an Absentee Ballot**

You should send an FPCA to your local election official early every year and whenever you change your mailing address except if you are requesting a special write-in ballot (see Section E and also Chapter Two).

You may also request absentee ballots by telephone, fax, email or by filling out and mailing the request form printed from the Secretary of State website. Effective January 1, 2008, a person who has a valid Washington State Driver's License or state identification card may register to vote online on the secretary of state's website at [www.sectate.wa.gov](http://www.sectate.wa.gov). Notifying the County Auditor of any mailing address changes is required for an individual to receive absentee ballots for all future elections.

FPCAs should be received by the County Auditor by 30 days before an election to ensure there is sufficient time for the voter to receive the ballot. However, FPCAs will be accepted up through election day. If you think there will not be enough time to receive your ballot by mail, make sure to include an email address or fax number on your FPCA so that the ballot can be sent electronically if necessary.

Washington allows UOCAWA voters to receive absentee ballots even if they are not currently registered. If you were not registered when you sent in your FPCA, Washington will automatically use your completed form to register you, as long as the hardcopy is received.

**B. Casting Your Vote**

**Ballot Return Deadline:** Your voted ballot must arrive at the County Auditor prior to certification of the election. Certification for primary and special elections is 15 days after election day; certification for general elections is 21 days after election day. The oath accompanying your voted ballot must be signed and dated by election day.

Counties begin mailing UOCAWA ballots 30 days before the election.

If you have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instructions in Chapter Two.



# Using Absentee Voting Materials



## Section III: Civilians Outside U.S.

Washington

### C. Notary/Witness Requirements

No requirements for registration or voting materials to be notarized or witnessed.

### D. Electronic Transmission of FPCAs and Ballots

■ Washington allows you to send your FPCA ballot request by fax or email. If you would like to use the FPCA to register to vote, the fax or email must be followed up with the original form.

■ Effective January 1, 2008, a person who has a valid Washington State Driver's License or state identification card may register to vote online on the secretary of state's website at [www.secrestat.wa.gov](http://www.secrestat.wa.gov).

■ Washington allows you to receive a blank ballot by fax or email.

If you have questions about electronic transmission of your FPCA or ballots, contact your County Auditor. Visit [www.secrestat.wa.gov/elections](http://www.secrestat.wa.gov/elections), then select County Auditors for contact information.

Please refer to Appendix B for specific instructions when transmitting election materials electronically. Use the following numbers:

DSN 223-5527  
(703) 693-5527

1-800-368-8683  
(from U.S., Canada, Guam, Puerto Rico, Virgin Islands only)

International toll-free fax numbers  
(See inside back cover)

### E. Special Write-In Absentee Ballot

Washington will provide a state special write-in absentee ballot upon request if you believe that you will be unable to vote and return a regular absentee ballot by normal mail delivery within the period provided for regular absentee ballots.

The FPCA may be used to request this state special write-in ballot. In Block 6 of the FPCA write: "I am unable to vote and return a regular absentee ballot by normal mail delivery within the time provided for regular absentee ballots. I request a special write-in absentee ballot." Candidate and issue information may not be available at the time of your request.

The state special write-in ballot must be requested not earlier than 90 days before the election. You may vote it by writing in the names of specific candidates.

### F. Ballot Application By Proxy

If you are currently registered, a member of your immediate family may request an absentee ballot for your use on your behalf. As a means of ensuring that the person who requests the absentee ballot is requesting the ballot for

you, an auditor may require the person who requests the absentee ballot to identify your date of birth and deny a request that is not accompanied by this information.

### G. Bars to Voting

Persons convicted of a felony must have voting rights restored prior to registering to vote. Persons judicially declared incompetent may not vote.

### H. Action Upon Denial of Registration or Absentee Ballot Request

Should your voter registration application or absentee ballot request be denied, Washington shall provide you with the reason(s) for the rejection.

### I. Transfer of Registration

If you change your residence to a different county, you must re-register. If you change your residence within the same county, you must notify the county elections department by phone or in writing. Both of these actions must be completed at least 30 days before the election to be eligible to vote in your new jurisdiction.

### J. Late Registration

Qualified persons not registered anywhere in the state of Washington may register to vote in person at the office of the County Auditor or at a designated voter registration site in the county where the applicant resides. This may be done up until the fifteenth day before the election. These persons will be given an absentee ballot to vote.

## III. CIVILIANS OUTSIDE U.S.

The following procedures apply to persons who are U.S. citizens, residents of Washington and overseas citizens. The term "overseas citizen(s)" means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Washington for local, state and Federal office ballots.

### A. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address except if you are requesting a special write-in ballot (see Section E and also Chapter Two).

You may also request absentee ballots by telephone, fax, email or by filling out and mailing the request form printed from the Secretary of State website. Effective January 1, 2008, a person who has a valid Washington State Driver's License or state identification card may register to vote online on the secretary of state's website at [www.secrestat.wa.gov](http://www.secrestat.wa.gov). Notifying the County Auditor of any mailing address changes is required for an individual to receive absentee ballots for all future elections.

2008-09 Voting Assistance Guide

FPCAs should be received by the County Auditor by 30 days before an election to ensure there is sufficient time for the voter to receive the ballot. However, FPCAs will be accepted up through election day. If you think there will not be enough time to receive your ballot by mail, make sure to include an email address or fax number on your FPCA so that the ballot can be sent electronically if necessary.

Washington allows UOCAVA voters to receive absentee ballots even if they are not currently registered. If you were not registered when you sent in your FPCA, Washington will automatically use your completed form to register you, as long as the hardcopy is received.

### B. Casting Your Vote

**Ballot Return Deadline:** Your voted ballot must arrive at the County Auditor prior to certification of the election. Certification for primary and special elections is 15 days after election day; certification for general elections is 21 days after election day. The oath accompanying your voted ballot must be signed and dated by election day.

Countries begin mailing UOCAVA ballots 30 days before the election.

If you have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instructions in Chapter Two.

### C. Notary/Witness Requirements

No requirements for registration or voting materials to be notarized or witnessed.

### D. Electronic Transmission of FPCAs and Ballots

■ Washington allows you to send your FPCA ballot request by fax or email. If you would like to use the FPCA to register to vote, the fax or email must be followed up with the original form.

■ Effective January 1, 2008, a person who has a valid Washington state driver's license or state identification card may register to vote online on the secretary of state's website at [www.secrestat.wa.gov](http://www.secrestat.wa.gov).

■ Washington allows you to receive a blank ballot by fax or email.

If you have questions about electronic transmission of your FPCA or ballots, contact your County Auditor. Visit [www.secrestat.wa.gov/elections](http://www.secrestat.wa.gov/elections), then select County Auditors for contact information.

Please refer to Appendix B for specific instructions when transmitting election materials electronically. Use the following numbers:

DSN 223-5527  
(703) 693-5527

1-800-368-8683  
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International toll-free fax numbers  
(See inside back cover)

### E. Special Write-In Absentee Ballot

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The state special write-in ballot must be requested not earlier than 90 days before the election. You may vote it by writing in the names of specific candidates.

### F. Ballot Application By Proxy

If you are currently registered, a member of your immediate family may request an absentee ballot for your use on your behalf. As a means of ensuring that the person who requests the absentee ballot is requesting the ballot for you, an auditor may require the person who requests the absentee ballot to identify your date of birth and deny a request that is not accompanied by this information.

### G. Bars to Voting

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### H. Action Upon Denial of Registration or Absentee Ballot Request

Should your voter registration application or absentee ballot request be denied, Washington shall provide you with the reason(s) for the rejection.

### I. Transfer of Registration

If you change your residence to a different county, you must re-register. If you change your residence within the same county, you must notify the county elections department by phone or in writing. Both of these actions must be completed at least 30 days before the election to be eligible to vote in your new jurisdiction.

Washington





# Using Absentee Voting Materials

## Section IV: Uniformed Services & Civilians Outside U.S. - Where To Send It

Washington

2008-09 Voting Assistance Guide

### J. Late Registration

Qualified persons not registered anywhere in the state of Washington may register to vote in person at the office of the County Auditor or at a designated voter registration site in the county where the applicant resides. This may be done up until the fifteenth day before the election. These persons will be given an absentee ballot to vote.

### IV. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

#### Where To Send It

Mail the FPCA or other signed request to the County Auditor in your county of voting residence as listed below:

County	Mailing Address
Adams	Adams County Auditor 210 W. Broadway Ave. Ste 200 Ritzville, WA 99169-1897
Aotin	Aotin County Auditor PO Box 129 Aotin, WA 99402-0129
Benton	Benton County Auditor PO Box 470 Prosser, WA 99350-0470
Cheban	Cheban County Auditor PO Box 420 Vernon, WA 98857-0420
Clallam	Clallam County Auditor 222 E. 4th Street, Suite 1 Port Angeles, WA 98362-3000
Clark	Clark County Auditor PO Box 8816 Vancouver, WA 98666-8816
Columbia	Columbia County Auditor 341 E Main Othello, WA 99329-1361
Cowlitz	Cowlitz County Auditor 207 N 4th Ave. Room 107 Kelso, WA 98626-4124
Douglas	Douglas County Auditor PO Box 486 Wahatville, WA 98689-0486
Ferry	Ferry County Auditor 385 E. Deakane Avenue, Stop 2 Republic, WA 99165-9747
Franklin	Franklin County Auditor PO Box 1461 Pasco, WA 99331-1461
Garfield	Garfield County Auditor PO Box 279 Pomeroy, WA 99347-0279
Grant	Grant County Auditor PO Box 37 Bathurst, WA 98829-0037
Grays Harbor	Grays Harbor County Auditor 100 W Broadway, Suite 2 Montesano, WA 98563-2514
Island	Island County Auditor PO Box 380 Coupeville, WA 98238-5000
Jefferson	Jefferson County Auditor PO Box 563 Port Townsend, WA 98368-0563

County	Mailing Address
King	King County Auditor King County Records & Elections 500 4th Avenue, Room 553 Seattle, WA 98104-3380
Kitsap	Kitsap County Auditor 610 Division Street Port Orchard, WA 98366-4614
Kittitas	Kittitas County Auditor 200 W 8th Ave, Suite 105 Ellensburg, WA 98926-2891
Klickitat	Klickitat County Auditor 208 S. Columbus, Stop 2 Odentonia, WA 98620-9280
Lewis	Lewis County Auditor PO Box 29 Chehalis, WA 98832-0029
Lincoln	Lincoln County Auditor PO Box 24 Davenport, WA 99122-0024
Mason	Mason County Auditor PO Box 400 Belfair, WA 98534-0400
Okanogan	Okanogan County Auditor PO Box 1010 Okanogan, WA 98840-1010
Pacific	Pacific County Auditor PO Box 87 South Bend, WA 98888-0087
Pend Oreille	Pend Oreille County Auditor PO Box 5016 Newport, WA 99156-5016
Pierce	Pierce County Auditor 2421 S. 33rd Street, Room 200 Tacoma, WA 98402-5484
San Juan	San Juan County Auditor PO Box 638 Friday Harbor, WA 98250-0638
Skagit	Skagit County Auditor PO Box 1306 Mt. Vernon, WA 98273-1306
Skamania	Skamania County Auditor PO Box 780 Stevenson, WA 98644-0780
Snohomish	Snohomish County Auditor 3000 Rockefeller Ave. (M5-508) Everett, WA 98201-4048
Spokane	Elections Department 101 N. Gardner Spokane, WA 99201-0020
Stevens	Stevens County Auditor 218 S Oak St. Rm 106 Colville, WA 99114-2036
Thurston	Thurston County Auditor 2000 Latimer Drive, 3rd Olympia, WA 98512-0001
Wahkanium	Wahkanium County Auditor PO Box 343 Cathlamet, WA 98612-0543
Walla Walla	Walla Walla County Auditor Elections Department PO Box 1886 Walla Walla, WA 99362-0386
Whitman	Whitman County Auditor 311 Grand Avenue, Suite 103 Bellevue, WA 98228-4038
Yakima	Yakima County Auditor PO Box 380 Cortez, WA 98911-0380
Yakima	Yakima County Auditor 128 N. Second Street, #117 Yakima, WA 98501-2018

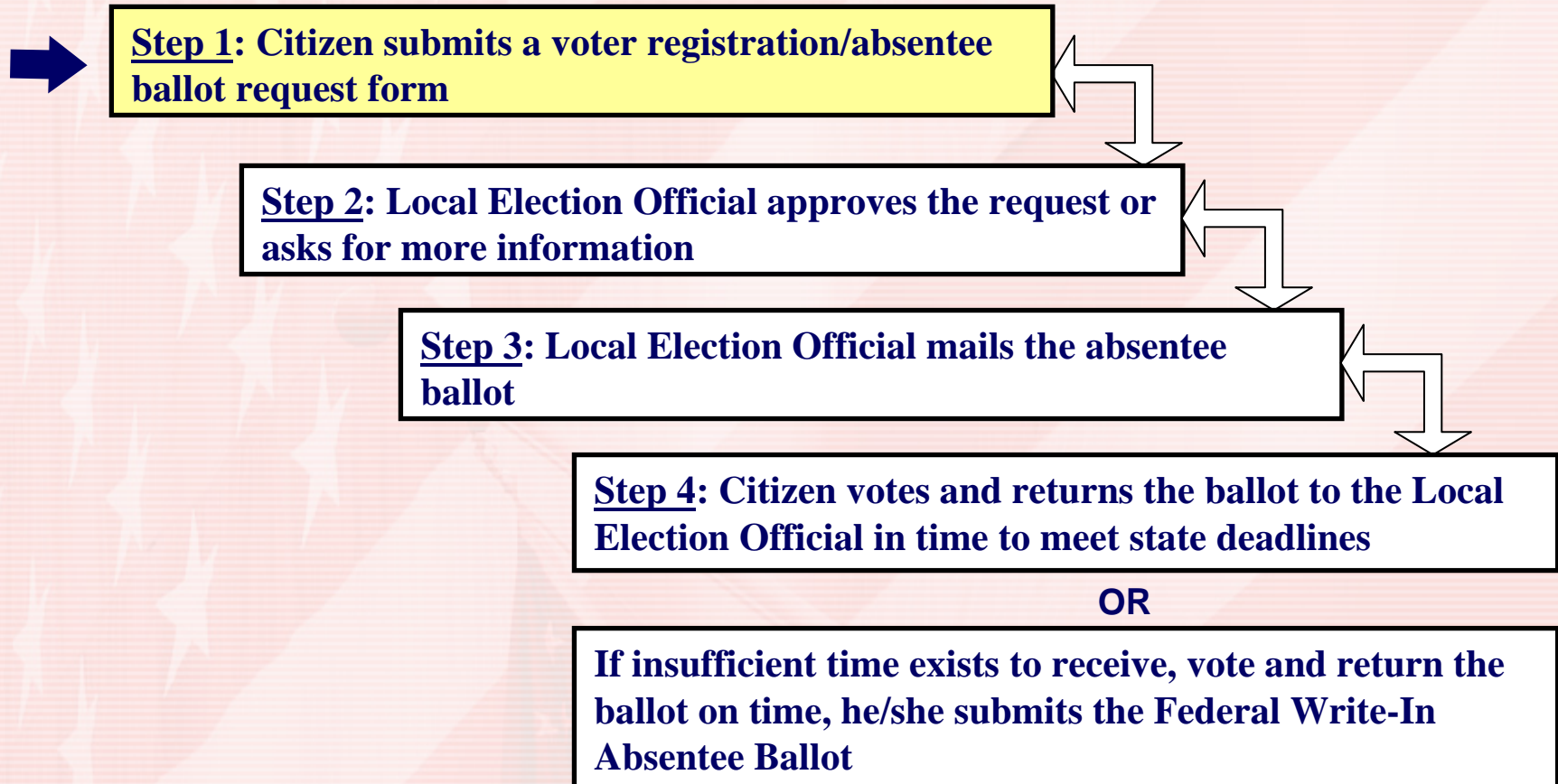
*Dare To Soar Like An Eagle. Voting Is The Greatest High*

by Kim Shoemaker



# Using Absentee Voting Materials

## The Basic UOCAVA Voting Process





# Using Absentee Voting Materials

## Federal Post Card Application

FPCA SF-76  
(Front)

FPCA SF-76  
(Back)

FPCA SF-76A  
(Online)

(After completion, fold to inside and seal before mailing.)  
WARNING: Knowingly presenting false information in this application could result in criminal sanctions.

Standard Form 76 (Rev. 10-2005)

**REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)**

1. I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE AND I AM (Mark only one):

☐ (a) A MEMBER OF THE UNIFORMED SERVICES OR MERCHANT MARINE ON ACTIVE DUTY, OR AN ELIGIBLE SPOUSE OR DEPENDENT

☐ (b) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. TEMPORARILY

☐ (c) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. INDEFINITELY

2. MY INFORMATION (Required)

a. THREE OR PREFIXED NAME LAST, FIRST, MIDDLE (Print name in full)

b. SEX ☐ M ☐ F

c. RACE ☐ A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐ H ☐ I ☐ J ☐ K ☐ L ☐ M ☐ N ☐ O ☐ P ☐ Q ☐ R ☐ S ☐ T ☐ U ☐ V ☐ W ☐ X ☐ Y ☐ Z

d. SOCIAL SECURITY NUMBER

e. STATE DRIVER'S LICENSE OR ID NUMBER

f. TELEPHONE NUMBER (No DDI number; include all international prefixes)

g. FAX NUMBER (No DDI number; include all international prefixes)

h. BIRTH DATE

3. MY VOTING RESIDENCE ADDRESS (Required) (Include all legal residence. Overseas citizens, use last legal residence in U.S.)

a. NUMBER AND STREET (Posterior 2 P.O. Box)

b. CITY, TOWN OR VILLAGE

c. COUNTY

d. STATE ☐ A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐ H ☐ I ☐ J ☐ K ☐ L ☐ M ☐ N ☐ O ☐ P ☐ Q ☐ R ☐ S ☐ T ☐ U ☐ V ☐ W ☐ X ☐ Y ☐ Z

4. WHERE TO SEND MY VOTING MATERIALS

a. MY CURRENT ADDRESS (Posterior 2 P.O. Box)

b. MY FORWARDING ADDRESS (Include "Posterior 2 P.O. Box" for all forwarding addresses)

5. MY POLITICAL PARTY PREFERENCE (Optional, but may be required by states to register to vote in primary elections)

6. ADDITIONAL INFORMATION (Designate the period for which you want to receive ballots - see instructions for Block 6, paragraph (3). Consult the Voting Assistance Guide for other specific state instructions.)

7. AFFIRMATION (Required)

I swear or affirm, under penalty of perjury, that:

1. I am a member of the Uniformed Services or Merchant Marine on active duty or an eligible spouse or dependent of such a member, or a U.S. citizen temporarily residing outside the U.S. or other U.S. citizen residing outside the U.S. and

2. I am a U.S. citizen, at least 18 years of age or will be by the day of the election, eligible to vote in the requested jurisdiction, and

3. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated, and

4. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S. and

5. My signature and date below indicate when I completed this document, and

6. The information on this form is true and complete to the best of my knowledge.

I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ (Month/Day/Year and address if requested)

The information contained herein is for office use only. Any unauthorized release of this information may be punishable by law.

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Standard Form 76 Back (Rev. 10-2005)

**PRIVACY ACT STATEMENT**

AUTHORITY: 42 USC 3773b. This 1-Registration and Voting by Absentee Uniformed Services or Merchant Marine or Overseas Citizen.

PURPOSE: This is an application for registration and voting by absentee for elections held for all persons covered by the Uniformed Services or Merchant Marine or Overseas Citizen Voting Act.

DISCLOSURE: (Voluntary) However, failure to provide the necessary information may keep the petitioner ineligible from receiving the request and may prevent you from voting absentee.

**SPECIFIC INSTRUCTIONS FOR COMPLETION**

Please use the Voting Assistance Guide for specific state-by-state information when completing this form. Type or print legibly. Absentee and information regarding the use and completion of this form, as well as specific state information may be obtained from military Unit Voting Assistance Officers, U.S. Embassy and Consular Voting Assistance Officers, or organizations of U.S. citizens overseas and <http://www.fvapa.gov>.

**Block 1. Place an X only in one block. Marking Block 1(c) generally means that you were a resident of that state before leaving the U.S. and you intend to return at some time in the future is accurate. Marking Block 1(b) applies for a Federal ballot only if you are in the U.S.**

**Block 2. MY INFORMATION. Block 2d. RACE. This information is requested from some states for statistical purposes by the Department of Justice in their enforcement of the Voting Rights Act and the National Voter Registration Act. See Voting Assistance Guide.**

**Block 3. MY VOTING RESIDENCE ADDRESS. Enter the complete legal voting residence address (including country) where you ACTUALLY LIVED in the state or territory. List only in year in your state and any determination of your voting precinct depend on the physical address of your residence while you were in the state. DO NOT USE A POST OFFICE BOX NUMBER. In an area with no street names, indicate your name and number and number. Also provide any information necessary to physically describe your residence location. If you have never lived in the U.S., check the Voting Assistance Guide for last, first, and election official address in each state. DO NOT STAPLE.**

**Block 4. WHERE TO SEND MY VOTING MATERIALS. Block 4a is the complete mailing address where you are now living. If you have a current address or an address of a mail forwarding service that delivers your mail, enter only that address in Block 4a. If you have other alternate addresses to be sent via e-mail or fax, check the appropriate box in Block 4a. See Voting Assistance Guide. This form should be rechecked every time you change your mailing address.**

**Block 5. MY POLITICAL PARTY PREFERENCE. This is an optional entry. However, this information is required by some states in order to vote in primary elections. Consult the Voting Assistance Guide for any specific state information required.**

**Block 6. ADDITIONAL INFORMATION.**

(1) Provide any information that you want the local election official to consider in your application. It would be helpful if you provide the date you are living in the address in Block 3a and if you list a name and telephone number of a local contact in the event the local election official cannot contact you and has a question concerning the application.

(2) If you were previously registered to vote in a jurisdiction other than the one in which you are now residing, indicate previously registered in (a) or (b).

(3) Submission of this form serves as a request to receive ballots for all Federal elections held through the next two regularly scheduled general elections. If you do not wish to receive ballots for that length of time, you may request a ballot for each election for Federal office held in the next election year (2008) a ballot for each of the party scheduled election for the Federal office by voting your choice in Block 6. (Depending on your state of residence, you may also receive ballots for state and local offices during the selected period in which.)

(4) If your state provides a special state within-a-ballot and you are requesting one, indicate the reason you are requesting a special within-a-ballot or place a checkmark in the box provided for this section.

**Block 7. AFFIRMATION. Enter the date you signed the form, sign, and enter the date you completed the form in the boxes provided. Not all states require a witness or notary, and state laws vary regarding the validity of completed forms. Consult your state section of the Voting Assistance Guide or your state's requirements.**

**MAILING INSTRUCTIONS. Fold and seal using the indicia only up to the STAPLE.**

FROM: \_\_\_\_\_ (Your name and current complete military or overseas mailing address)

U.S. Postage Paid  
39 USC 3406

PAR AVION

OFFICIAL ABSENTEE BALLOTING MATERIAL - FIRST CLASS MAIL

NO POSTAGE NECESSARY IF THE U.S. MAIL - DMM 750 8.0

TO: \_\_\_\_\_

THE INFORMATION ON THIS DOCUMENT IS REQUIRED BY THE U.S. POSTAL SERVICE OR APO/FPO SYSTEM, or Otherwise, Please:

(After completion, fold to inside and seal before mailing.)  
WARNING: Knowingly presenting false information in this application could result in criminal sanctions.

Standard Form 76 (Rev. 10-2005)

**REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)**

1. I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE AND I AM (Mark only one):

☐ (a) A MEMBER OF THE UNIFORMED SERVICES OR MERCHANT MARINE ON ACTIVE DUTY, OR AN ELIGIBLE SPOUSE OR DEPENDENT

☐ (b) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. TEMPORARILY

☐ (c) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. INDEFINITELY

2. MY INFORMATION (Required)

a. THREE OR PREFIXED NAME LAST, FIRST, MIDDLE (Print name in full)

b. SEX ☐ M ☐ F

c. RACE ☐ A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐ H ☐ I ☐ J ☐ K ☐ L ☐ M ☐ N ☐ O ☐ P ☐ Q ☐ R ☐ S ☐ T ☐ U ☐ V ☐ W ☐ X ☐ Y ☐ Z

d. SOCIAL SECURITY NUMBER

e. STATE DRIVER'S LICENSE OR ID NUMBER

f. TELEPHONE NUMBER (No DDI number; include all international prefixes)

g. FAX NUMBER (No DDI number; include all international prefixes)

h. BIRTH DATE

3. MY VOTING RESIDENCE ADDRESS (Required) (Include all legal residence. Overseas citizens, use last legal residence in U.S.)

a. NUMBER AND STREET (Posterior 2 P.O. Box)

b. CITY, TOWN OR VILLAGE

c. COUNTY

d. STATE ☐ A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐ H ☐ I ☐ J ☐ K ☐ L ☐ M ☐ N ☐ O ☐ P ☐ Q ☐ R ☐ S ☐ T ☐ U ☐ V ☐ W ☐ X ☐ Y ☐ Z

4. WHERE TO SEND MY VOTING MATERIALS

a. MY CURRENT ADDRESS (Posterior 2 P.O. Box)

b. MY FORWARDING ADDRESS (Include "Posterior 2 P.O. Box" for all forwarding addresses)

5. MY POLITICAL PARTY PREFERENCE (Optional, but may be required by states to register to vote in primary elections)

6. ADDITIONAL INFORMATION (Designate the period for which you want to receive ballots - see instructions for Block 6, paragraph (3). Consult the Voting Assistance Guide for other specific state instructions.)

7. AFFIRMATION (Required)

I swear or affirm, under penalty of perjury, that:

1. I am a member of the Uniformed Services or Merchant Marine on active duty or an eligible spouse or dependent of such a member, or a U.S. citizen temporarily residing outside the U.S. or other U.S. citizen residing outside the U.S. and

2. I am a U.S. citizen, at least 18 years of age or will be by the day of the election, eligible to vote in the requested jurisdiction, and

3. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated, and

4. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S. and

5. My signature and date below indicate when I completed this document, and

6. The information on this form is true and complete to the best of my knowledge.

I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ (Month/Day/Year and address if requested)

The information contained herein is for office use only. Any unauthorized release of this information may be punishable by law.

ABIA Designer 6.0





# Using Absentee Voting Materials

## FPCA Completion

### Block 1: Register/Request Ballot

#### REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)

1. I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE AND I AM *(Mark only one)*:

- ☐ (a) A MEMBER OF THE UNIFORMED SERVICES OR MERCHANT MARINE ON ACTIVE DUTY, OR AN ELIGIBLE SPOUSE OR DEPENDENT
- ☐ (b) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. TEMPORARILY
- ☒ (c) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. INDEFINITELY

### Block 6: Additional Information

6. **ADDITIONAL INFORMATION** *(Designate the period for which you want to receive ballots - see instructions for Block 6, paragraph (3). Consult the Voting Assistance Guide for other specific state instructions.)*

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# Using Absentee Voting Materials

## FPCA Completion

### Block 2: My Information

2. MY INFORMATION										
a. TYPED OR PRINTED NAME (Last, First, Middle)							SUFFIX (Jr., Sr., III, etc.)		b. PREVIOUS NAME (if applicable)	
Jones, James, Larry							Sr			
c. SEX		d. RACE	e. DATE OF BIRTH		f. SOCIAL SECURITY NUMBER			g. STATE DRIVER'S LICENSE OR I.D. NUMBER		
<input checked="" type="checkbox"/> M <input type="checkbox"/> F			05 17 1985		- - 11 25 XY-1452571772					
h. TELEPHONE NUMBER (No DSN number; include all international prefixes)					i. FAX NUMBER (No DSN number; include all international prefixes)					
23- 145 - 14- 5777 145					23- 1 45- 14- 67 8791 4 5					
j. EMAIL ADDRESS										
jj. pdf 57@hawkstooth.com										

Include a fax number  
and email address.



# Using Absentee Voting Materials

## FPCA Completion

### Block 3: My Voting Residence

<b>3. MY VOTING RESIDENCE ADDRESS (Required)</b> <i>(Military, use legal residence. Overseas citizens, use last legal residence in U.S.)</i>										
a. NUMBER AND STREET <i>(Cannot be a P.O. Box)</i>										
122 Maple Terrace										
b. CITY, TOWN OR VILLAGE				c. COUNTY			d. STATE		e. ZIP CODE	
Mayville				Somewhere			PA		06757-1007	

Use your legal residence  
in the U.S.  
Provide further description  
in Block 6 if necessary.





# Using Absentee Voting Materials

## FPCA Completion

### Voting Residence

- Follow state residency requirements
- One legal residence – last U.S. address prior to leaving U.S.
- A conscious decision
- Spouses can have a different legal residence
- Cannot arbitrarily choose
- Some States permit U.S. citizens who have never lived in the U.S. to vote

CHECK WITH LEGAL COUNSEL  
IF YOU HAVE QUESTIONS ABOUT LEGAL RESIDENCY!



# Using Absentee Voting Materials



Enfranchise Citizens Who Have Never Resided in U.S.:

Arizona

Colorado

Delaware

Georgia

Hawaii

Iowa

Massachusetts

Michigan

Nebraska

New York

North Dakota

Oklahoma

Rhode Island

Tennessee

West Virginia

Wisconsin



# Using Absentee Voting Materials

## FPCA Completion

### Block 4: Where To Send My Voting Materials

4. WHERE TO SEND MY VOTING MATERIALS	
a. MY CURRENT ADDRESS (Where I live now) (Required)	b. MY FORWARDING ADDRESS (NOTE: Complete 4b. only if you do not want your ballot mailed to the address in Block 4a.)
James Larry Jones	James Larry Jones
1 Champ de Mars	c/o Overseas Industries.
75007 Paris	44 W. 95th Street
France	New York NY 00123
c. I PREFER TO RECEIVE MY ABSENTEE BALLOT, AS PERMITTED BY MY STATE, BY: <input type="checkbox"/> MAIL <input type="checkbox"/> FAX <input type="checkbox"/> EMAIL	

Remember to notify your  
local election official of all  
address changes!





# Using Absentee Voting Materials

## FPCA Completion

### Block 4: How I Want to Receive My Ballot

4. WHERE TO SEND MY VOTING MATERIALS	
a. MY CURRENT ADDRESS (Where I live now) (Required)	b. MY FORWARDING ADDRESS (NOTE: Complete 4b. only if you do not want your ballot mailed to the address in Block 4a.)
James Larry Jones	James Larry Jones
1 Champ de Mars	c/o Overseas Industries.
75007 Paris	44 W. 95th Street
France	New York NY 00123
c. I PREFER TO RECEIVE MY ABSENTEE BALLOT, AS PERMITTED BY MY STATE, BY: <input checked="" type="checkbox"/> MAIL <input type="checkbox"/> FAX <input type="checkbox"/> EMAIL	

Check Chapter 3 for  
State alternatives for  
receiving the ballot!



# Using Absentee Voting Materials

## FPCA Completion

### Block 5: My Political Party Preference

Required by most  
States to vote in the  
primaries.

**5. MY POLITICAL PARTY PREFERENCE** *(Optional, but may be required by states to register to vote in primary elections):*

A	b	c	d	e	f		P	a	r	t	y								
---	---	---	---	---	---	--	---	---	---	---	---	--	--	--	--	--	--	--	--



# Using Absentee Voting Materials

## FPCA Completion

Provide additional information that may assist Local Election Official in approving this application.

### Block 6: Additional Information

**6. ADDITIONAL INFORMATION** *(Designate the period for which you want to receive ballots - see instructions for Block 6, paragraph (3). Consult the Voting Assistance Guide for other specific state instructions.)*

Last date lived in Mayville: Feb. 2002.

I am outside the territorial limits of the U.S. I request a special write-in absentee ballot.

Some states provide a State Special Write-in Ballot (text for Nebraska).





# Using Absentee Voting Materials

## FPCA Completion Block 7: Affirmation

### 7. AFFIRMATION

I swear or affirm, under penalty of perjury, that:

1. I am a member of the Uniformed Services or merchant marine on active duty or an eligible spouse or dependent of such a member, or a U.S. citizen temporarily residing outside the U.S., or other U.S. citizen residing outside the U.S., and
2. I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
3. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated, and
4. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S., and
5. My signature and date below indicate when I completed this document, and
6. The information on this form is true and complete to the best of my knowledge.

I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.

Signed: James L. Jones

Date: 08072006

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

M M D D Y Y Y Y

(Witness/Notary and address (if required))

M M D D Y Y Y Y

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

Applicant must read, sign  
(in presence of notary if  
required) and date.



# Using Absentee Voting Materials

## FPCA Completion

## Local Election Official Mailing Address (flip-side)

Standard Form 76 Back

**PRIVACY ACT STATEMENT**

**AUTHORITY:** 42 USC 19701, "Title 1 - Registration and Voting By Absentee Underscored Voters and Overseas Voters in Elections for Federal Office"

**PRINCIPAL PURPOSE:** Serves as an application for registration and/or request for absentee ballot for all persons covered by the Underscored and Overseas Citizens Absentee Voting Act.

**DISCLOSURE:** Voluntary; however, failure to provide the necessary information may keep the pertinent jurisdiction from processing this request and may prevent you from voting absentee.

**SPECIFIC INSTRUCTIONS FOR COMPLETION:**

Please use the *Voting Assistance Guide* for specific state-by-state information when completing this form. Type or print legibly. Assistance and information regarding the use and completion of this form, as well as specific state information may be obtained from military Unit Voting Assistance Officers, U.S. Embassy and Consular Voting Assistance Officers, or organizations of U.S. citizens overseas and <http://www.fvap.gov>.

**Block 1.** Place an X only in one block. Marking Block 1(c) generally means that you were a resident of that state before departing the U.S. and your intent to return at some time in the future is uncertain. Marking Block 1(c) applies for a Federal ballot only (if one is printed by the state).

**Block 2. MY INFORMATION:** **Block 2a. RACE.** This information is requested from some states for statistical purposes by the Department of Justice in their enforcement of the Voting Rights Act and the National Voter Registration Act. See *Voting Assistance Guide*.

**Block 3. MY VOTING RESIDENCE ADDRESS.** Enter the complete legal voting residence address (including county) where you ACTUALLY LIVED in the state or territory. Your right to vote in your state and determination of your voting precinct depend on the physical location of your residence while you were in the state. DO NOT USE A POST OFFICE BOX NUMBER. In an area with no street names, indicate route name and number and box number. Also provide any additional information necessary to physically describe your residence location. If you have never lived in the U.S., check the *Voting Assistance Guide* for the states that allow you to vote using a parent's voting residence address.

**Block 4. WHERE TO SEND MY VOTING MATERIALS.** Block 4a is the complete mailing address where you are now living. If you have an alternate address or an address of a mail forwarding service that delivers your mail more quickly, enter that address in Block 4b. If your state allows absentee ballots to be sent via e-mail or fax, check the appropriate box in Block 4c. See *Voting Assistance Guide*. This form should be resubmitted every time you change your mailing address.

**Block 5. MY POLITICAL PARTY PREFERENCE.** This is an optional entry; however, this information is required by most states in order to vote in primary elections. Consult the *Voting Assistance Guide* for any specific state information request.

**Block 6. ADDITIONAL INFORMATION:**

(1) Provide any information that may assist the local election official in approving this application. It would be helpful if you provide the date you last lived at the address in Block 3a and if you list a name and telephone number of a local contact in the event the local election official cannot contact you and has a question concerning the application.

(2) If you were previously registered to vote in a jurisdiction other than the one in which you are applying, indicate "previously registered in (location)".

(3) Submission of this form serves as a request to receive ballots for all Federal elections held through the next two regularly scheduled general elections. If you do not wish to receive ballots for that length of time, you may request a ballot for each election for Federal office held in the next election year OR a ballot for only the next scheduled election for Federal office by noting your choice in Block 6. (Depending on your state of residence, you may also receive ballots for State and local offices during the selected period as well.)

(4) If your state provides a special state write-in ballot and you are requesting one, indicate the reason you are requesting a special write-in ballot or place a sticker from the *Voting Assistance Guide* in this section.

**Block 7. ATTENTION:** Ensure that you read the oath, sign, and enter the date you completed the form in the space provided. Not all states require a witness or notary, and state laws vary regarding the voting of converted faxes. Consult your state section of the *Voting Assistance Guide* or your Voting Assistance Officer for your state's requirements.

**MAILING INSTRUCTIONS:** Fold and seal using the sealing tabs so that the local election official's address is on the outside. DO NOT STAPLE.

**Directs outside:**

**FROM:**  
(Vote name and current complete military or overseas mailing address)

**U.S. Postage Paid  
39 USC 3406**

**PAR AVION**

**OFFICIAL ABSENTEE BALLOTING MATERIAL - FIRST CLASS MAIL**

**NO POSTAGE NECESSARY IF THE U.S. MAIL - DMM 765.8**

**TO:**

See "Where To Send It" section IV of Chapter 3.



# Using Absentee Voting Materials

## FPCA Completion

**FROM:**  
(Voter name and current complete military or overseas mailing address)  
**James Larry Jones**  
**1 Champ de Mars 75007**  
**Paris**  
**France**

**MAILING ENVELOPE:**  
International mail postage is required if not mailed in the U.S. Postal Service's International APO/FPO System, or Diplomatic Pouch.

**OFFICIAL ELECTION MAIL**  
Authorized by the U.S. Postal Service

U.S. Postage Paid  
39 USC 3406

PAR AVION

**OFFICIAL ABSENTEE BALLOTING MATERIAL - FIRST CLASS MAIL**

NO POSTAGE NECESSARY IN THE U.S. MAIL - DMM 703.8.0

**TO:** **Chautauqua County Board of Elections**  
**Gerace Office Building**  
**3 North Erie Street**  
**Mayville, PA 06757-1007**  
**USA**

Citizen's  
Name and Current  
Mailing Address

Local Election  
Official's  
Mailing Address





# Using Absentee Voting Materials

## Electronic Transmission Service

Check Chapter 3 for State  
Faxing/Emailing Rules  
and Appendix B for Instructions  
and Cover Sheet



Citizen



Election  
Official

DSN plus toll-free fax numbers from 51 countries.



# Using Absentee Voting Materials

## Allow blank ballot delivery by e-mail

- ▶ Delaware
- ▶ Colorado (active duty overseas)
- ▶ Florida
- ▶ Illinois (Chicago/Cook County)
- ▶ Indiana (Uniformed Service members, IVAS)
- ▶ Iowa (06 General Election)
- ▶ Kentucky (06 General Election, IVAS)
- ▶ Mississippi (active duty overseas)
- ▶ *Missouri (06 Election; voted only)*
- ▶ Montana (certain counties, also voted ballot)
- ▶ North Dakota (also voted ballot)
- ▶ Oregon
- ▶ South Carolina (also voted ballot)
- ▶ Virginia
- ▶ Washington
- ▶ Wisconsin



# Using Absentee Voting Materials

## The Basic UOCAVA Voting Process

**Step 1: Citizen submits a voter registration/absentee ballot request form**

➔ **Step 2: Local Election Official approves the request or asks for more information**

➔ **Step 3: Local Election Official mails the absentee ballot**

**Step 4: Citizen votes and returns the ballot to the Local Election Official in time to meet state deadlines**

**OR**

**If insufficient time exists to receive, vote and return the ballot on time, he/she submits the Federal Write-In Absentee Ballot**





# Using Absentee Voting Materials



## Top Reasons FPCAs Cannot Be Processed

- Inadequate or No Legal Voting Residence Address
- Inadequate or Illegible Current Mailing Address
- Illegible Writing
- Applied to Wrong Jurisdiction
- Failure to Indicate Party Preference
- No Signature
- Received Too Late
- Form Not Completed
- Mailing Envelope Lacks Proper Postage



# Using Absentee Voting Materials

## The Basic UOCAVA Voting Process

**Step 1: Citizen submits a voter registration/absentee ballot request form**

**Step 2: Local Election Official approves the request or asks for more information**

**Step 3: Local Election Official mails the absentee ballot**

**Step 4: Citizen votes and returns the ballot to the Local Election Official in time to meet state deadlines**

**OR**

**If insufficient time exists to receive, vote and return the ballot on time, he/she submits the Federal Write-In Absentee Ballot**





# Using Absentee Voting Materials



To be eligible for the FWAB, a citizen must:

1. Be a *UOCAVA* citizen who is absent from the place of residence where he or she is otherwise qualified to vote during the general election
2. Has applied for a regular ballot, using the FPCA or other application allowed by state law, the local election official receives the request at least 30 days before the election or before the registration/ballot request deadline established by the state, whichever is later
3. Not have received the requested regular absentee ballot from the state





# Using Absentee Voting Materials

FWAB

## Voter's Declaration/ Affirmation Completion

Essentially the same  
as the FPCA.

WARNING: Knowingly presenting false information in this application could result in criminal sanctions. Standard Form 186A (Rev. 10-2005)

**VOTER'S DECLARATION/AFFIRMATION - FEDERAL WRITE-IN ABSENTEE BALLOT (FWAB)**

1.a. I AM (Mark only one):

☐ A MEMBER OF THE UNIFORMED SERVICES OR MERCHANT MARINE ON ACTIVE DUTY, OR AN ELIGIBLE SPOUSE OR DEPENDENT

☐ A U.S. CITIZEN RESIDING OUTSIDE THE U.S. TEMPORARILY

☐ A U.S. CITIZEN RESIDING OUTSIDE THE U.S. INDEFINITELY

1.b. I ALSO REQUEST VOTER REGISTRATION (where permitted by state law) ☐

**2. MY INFORMATION (Required)**

a. TYPED OR PRINTED NAME (Last, First, Middle) \_\_\_\_\_ SUFFIX (Jr., Sr., III, etc.) \_\_\_\_\_ b. PREVIOUS NAME (if applicable) \_\_\_\_\_

c. SEX ☐ M ☐ F d. RACE \_\_\_\_\_ e. DATE OF BIRTH (MM/DD/YYYY) \_\_\_\_\_ f. SOCIAL SECURITY NUMBER \_\_\_\_\_ g. STATE DRIVER'S LICENSE OR I.D. NUMBER \_\_\_\_\_

h. TELEPHONE NUMBER (No DSN number; include all international prefixes) \_\_\_\_\_ i. FAX NUMBER (No DSN number; include all international prefixes) \_\_\_\_\_

j. EMAIL ADDRESS \_\_\_\_\_

**3. MY VOTING RESIDENCE ADDRESS (Required)** (Military, use legal residence. Overseas citizens, use last legal residence in U.S.)

k. NUMBER AND STREET (Do not use a P.O. Box) \_\_\_\_\_

l. CITY, TOWN OR VILLAGE \_\_\_\_\_ m. COUNTY \_\_\_\_\_ n. STATE \_\_\_\_\_ o. ZIP CODE \_\_\_\_\_

**4. WHERE TO SEND MY VOTING MATERIALS**

a. MY CURRENT ADDRESS (Where I live now) (Required) \_\_\_\_\_

b. MY FORWARDING ADDRESS (NOTE: Complete 4b. only if you do not want your ballot mailed to the address in Block 4a.) \_\_\_\_\_

**5. MY POLITICAL PARTY PREFERENCE** (Optional, but may be required by states to register to vote in primary elections) \_\_\_\_\_

**6. ADDITIONAL INFORMATION** (Designate the period for which you want to receive future ballots. See instructions. Consult your state pages of the Voting Assistance Guide for additional information requested.) \_\_\_\_\_

**7. AFFIRMATION: (Required)**

I swear or affirm, under penalty of perjury, that:

1. I am a member of the Uniformed Services or merchant marine on active duty or an eligible spouse or dependent of such a member, or a U.S. citizen temporarily residing outside the U.S., or other U.S. citizen residing outside the U.S., and
2. I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
3. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated, and
4. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S., and
5. My application for a regular absentee ballot was mailed in time to be received by the local election official 30 days prior to this election, or the state deadline, whichever is later, and
6. I have not received the requested ballot, and
7. I understand that if my regular absentee ballot is received by the local election official in time to be counted, that ballot will be counted and this write-in ballot will be voided, and
8. I have voted and sealed this ballot in private and have not allowed any person to observe the marking of this ballot, except for those authorized to assist voters under state or Federal law and I have not been influenced, and
9. I am a Uniformed Services member, or dependent, who is absent from my voting jurisdiction, or I am an overseas citizen and have submitted this ballot from outside the U.S., or my state has made special provisions to allow me to mail this ballot inside the U.S., and
10. My signature and date below indicate when I completed this document, and
11. The information on this form is true and complete to the best of my knowledge.

I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ (MM/DD/YYYY) Signed: \_\_\_\_\_ Date: \_\_\_\_\_ (MM/DD/YYYY)

Witness/Notary and Address (if required) \_\_\_\_\_

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.



# Using Absentee Voting Materials

FWAB

## Ballot Completion

Write in candidate names or  
party of choice on the  
appropriate line, detach,  
fold & insert

OFFICIAL FEDERAL WRITE-IN ABSENTEE BALLOT	
PRESIDENT/VICE PRESIDENT	
U.S. SENATOR*	
U.S. REPRESENTATIVE/DELEGATE**/RESIDENT COMMISSIONER**	
<small>* Legal residents of the District of Columbia may vote only for President/Vice President and Delegate. ** Legal residents of American Samoa, Guam, Puerto Rico and the U.S. Virgin Islands may vote only for Delegate or Resident Commissioner to the Congress.</small>	
<small>ADDENDUM Some states allow the Federal Write-In Absentee Ballot to be used by military and overseas civilian voters in elections other than general elections or for offices other than Federal offices. Consult your state section in the Voting Assistance Guide to determine your state's policy. If you are eligible to use this ballot to vote for officials' candidates other than those listed above, please indicate in the spaces provided below the office for which you wish to vote (for example: Governor, Attorney General, Mayor, State Senator, etc.), and the name and/or party affiliation of the candidate for whom you wish to vote.</small>	
OFFICE	CANDIDATE NAME OR PARTY AFFILIATION
State Governor	
<small>Standard Form 106 (Rev. 2005) (Use reverse side for additional space)</small>	
<small>(Separate here)</small>	
OFFICIAL FEDERAL WRITE-IN ABSENTEE BALLOT	
<b><u>SECURITY ENVELOPE</u></b>	
<b>(ONLY PUT VOTED BALLOT INSIDE THIS ENVELOPE)</b>	
<small>Standard Form 106 (Rev. 2005)</small>	



# Using Absentee Voting Materials

**FROM:**  
(Voter name and current complete military or overseas mailing address)

James Larry Jones  
1 Champ de Mars 75007  
Paris  
France

**MAILING ENVELOPE:**  
International airmail postage is required if not mailed in the U.S. Postal System, APO/FPO System, or Diplomatic Pouch.

**OFFICIAL ABSENTEE BALLOTING MATERIAL - FIRST CLASS MAIL**

**NO POSTAGE NECESSARY IN THE U.S. MAIL - DMM 703.8.0**

**TO:** Chautauqua County Board of Elections  
Gerace Office Building  
3 North Erie Street  
Mayville, PA 06757-1007  
USA

**Citizen's Name and Current Mailing Address**

**Local Election Official's Mailing Address**

FWAB

Mailing  
Envelope  
Completion



# Using Absentee Voting Materials

## FWAB Completion

Insert sealed Security Envelope containing (1) Write-In Ballot and (2) the Voter's Declaration/Affirmation into Mailing Envelope.

STANDARD FORM 186 (REVISED 2005) (Reverse Side) YOUR REVERSE SIDE OF ADDITIONAL SPACE

OFFICIAL FEDERAL WRITE-IN ABSENTEE BALLOT

SECURITY ENVELOPE

(ONLY PUT VOTED BALLOT INSIDE THIS ENVELOPE)

Standard Form 186

2

WARNING: Knowingly presenting false information in this application could result in criminal sanctions. Standard Form 186

VOTER'S DECLARATION/AFFIRMATION - FEDERAL WRITE-IN ABSENTEE BALLOT (FWAB)

I, A. I AM (Mark only one):

FROM:  
(Voter name and current complete military or overseas mailing address)

James Larry Jones  
1 Champ de Mars 75007  
Paris  
France

MAILING ENVELOPE  
International airmail postage is required if not mailed in the U.S. Postal System or APO/FPO System, or Diplomatic Pouch.

U.S. Postage Paid  
39 USC 3406

PAR AVION

OFFICIAL ELECTION MAIL

OFFICIAL ABSENTEE BALLOTING MATERIAL - FIRST CLASS MAIL

NO POSTAGE NECESSARY IN THE U.S. MAIL - DMM 703.8.0

TO:  
Chautauqua County Board of Elections  
Gerace Office Building  
3 North Erie Street  
Mayville, PA 06757-1007  
USA





# Using Absentee Voting Materials



## **Voter** Responsibilities

- Submit FPCA in timely manner and update address
- Follow up with local election official
- Check registration status. Many states allow you to check registration online. (Links available from [www.fvap.gov](http://www.fvap.gov))
- Visit and use the state election websites (Links available from [www.fvap.gov](http://www.fvap.gov))



# Using Absentee Voting Materials



## State Voter Registration Verification Websites

Arizona

Arkansas

Delaware

District of Columbia

Georgia

Indiana

Iowa

Kansas

Kentucky

Louisiana

Maryland

Michigan

Nebraska

Nevada

New Mexico

North Carolina

Ohio

Pennsylvania

Puerto Rico

Rhode Island

South Carolina

Utah

Virginia

Washington

West Virginia



# Using Absentee Voting Materials



## Voter Responsibilities

- Other Voter Self-Help: Service Voting Assistance Website, Local Election Official, Legal Advisor, and FVAP website
- Follow state instructions accompanying ballot
- Promptly vote and return ballot
- If the ballot has not been received, vote and send the FWAB
- If there are problems - go to VAO





# Additional Resources

Federal Voting Assistance Program News Release # 10 Message (Plain Text)

From: R55 - WHQ/FVAP Vote Sent: Wed 8/8/2007 8:36 AM

To:

Cc: Federal Voting Assistance Program News Release # 10

Subject: Federal Voting Assistance Program News Release # 10

# 10 August 8, 2007

The Online Versions of the Federal Post Card Application and Federal Write-In Absentee Ballot can now be saved once completed!

Visitors to the FVAP website at [www.fvap.gov](http://www.fvap.gov) are now able to save their completed Online Federal Post Card Application (OFPCA) and Online Federal Write-In Absentee Ballot (OFWAB) to their computer for future use, using an Adobe Acrobat Reader version of 7.0 or higher.

**Voting News Release #10**  
**August 8, 2007**

**The Online Versions of the Federal Post Card Application and Federal Write-In Absentee Ballot can now be saved once completed!**

Home | Publications | Forms | Laws | Services | About Us | Contact Us | Site Index | Notices

Visitors to the FVAP website at [www.fvap.gov](http://www.fvap.gov) are now able to save their completed [Online Federal Post Card Application \(OFPCA\)](#) and [Online Federal Write-In Absentee Ballot \(OFWAB\)](#) to their computer for future use, using an Adobe Acrobat Reader version of 7.0 or higher.

This could be useful for someone who may expect to move frequently between now and the November 4, 2008 election to be prepared for sending mailing address updates to the local election official.

The FVAP can be contacted from the United States, Canada, Guam, Puerto Rico, and the Virgin Islands with any questions via our toll-free telephone service at 1-800-438-8683 and from 67 countries using the specific international [toll-free numbers](#) listed on the FVAP website, [www.fvap.gov](http://www.fvap.gov). Questions regarding the above may also be referred to the Director, Federal Voting Assistance Program, Department of Defense, 1155 Defense Pentagon, email: [vote@fvap.ncr.gov](mailto:vote@fvap.ncr.gov) and on the World Wide Web at [www.fvap.gov](http://www.fvap.gov).

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Last updated/revised: August 8, 2007

**Voting Information News**  
October 2007 • Vol. 17, No. 10

A roundup of voting news from the Federal Voting Assistance Program (FVAP) for voters, potential voters and those who assist voters.

**Ordering Voting Materials**

**Issue Highlights:**

- Ordering 2008 Voting Materials 1
- Toll Free Phone and Fax Numbers 2
- Watch for Post-Election Survey Information 4

**Voting Assistance Officers**

**"To Do" This Month:**

- Ensure that you are on the distribution list for the FVAP News Releases and this Newsletter. The VAW is available by e-mail, regular mail, or both! News Releases are available only by e-mail. Contact our office (see page 4) to be added to the distribution list.
- Ensure that citizens you assist have submitted new FPCAs to their local election officials if they have recently changed their mailing address or are residents of a state holding elections this year.

(continued on page 2)

**Army:** There are Form/Publication numbers for the voting forms. The FPCA is Standard Form 78, the FWAB Standard Form 188, the VAS is Misc. Publication 380-02, motivational poster is DoD 113, and the 2008 State Primary Election Dates Poster is Publication EDP08. Voting Assistance Officers (VAOs) are responsible for ensuring these items are ordered for their unit from the Army Publishing Directorate. The website for ordering forms and publications is [www.apd.army.mil](http://www.apd.army.mil). Each Army ordering agency has an account number and the items are mailed from the Distribution Operations Facility in St. Louis, MO.

Voting materials ordered from the U.S. Army Europe (USAREUR) Publications Office must be ordered from: [https://aepubs.army.mil/aepublic/aepubs\\_main.asp](http://https://aepubs.army.mil/aepublic/aepubs_main.asp) using the nomenclatures above.

Voting information is available at [www.afcrossroads.com/VoteFund/Vot/default.htm](http://www.afcrossroads.com/VoteFund/Vot/default.htm).

**Navy:** FPCA (SF 78): Order from Navy Logistics Library (NLL) Stock # 0508LP103130 - Unit of Issue: 100HDD; FWAB (SF 188): Order from NLL Stock # 0508LP1752400 - Unit of Issue: 100HDD; Contact Navy Voting Assistance Officer at [vote@navy.mil](mailto:vote@navy.mil) for limited quantities.

**Air Force:** Air Force Voting Assistance Officers (VAOs) order voting materials (FPCA, SF 78; FWAB, SF 188; VAG08-09; DoD 113; and ED08) at: [afpubs.hq.af.mil](mailto:afpubs.hq.af.mil). VAOs may establish an online account to order the materials or place their order through an Organizational Account Representative (OAR). OARs are squadron personnel (normally in the orderly room/CS) who order forms and publications. Units are not charged for voting materials.

Voting information is available at [www.afcrossroads.com/VoteFund/Vot/default.htm](http://www.afcrossroads.com/VoteFund/Vot/default.htm).

(Continued on page 3)

**Share your good ideas!** Send your voting assistance program good ideas and to your Voting Action Officer. Contact information is on page 3.

Make news releases and the newsletter available to citizens you assist.

Request via email: [vote@fvap.ncr.gov](mailto:vote@fvap.ncr.gov)

INTRODUCTION, P. 2-3





# Additional Resources



## Election Dates

This chart lists the 2008 Presidential and State primary election dates in all the States, the District of Columbia and U.S. Territories; primary runoff dates (if applicable); states with U.S. Senate races; number of U.S. Representative seats up for re-election; and gubernatorial races.

The General Election is Tuesday, November 4.

State	Presidential Primary (or preference)	State Primary	State Runoff Primary (if necessary)	General Election		
				U.S. Senate	U.S. Representative	
Alabama	February 5	June 3	July 15	Yes	7	No
Alaska	August 26	August 26	---	Yes	1	No
American Samoa	---	---	November 18 (Governor)	1 Delegate	---	Yes
Arizona	February 26	September 2	---	No	6	No
Arkansas	February 5	May 20	June 10	Yes	4	No
California	February 5	June 3	---	No	53	No
Colorado	---	August 12	---	Yes	7	No
Connecticut	March 4	August 12	---	No	5	No
Delaware	February 5	September 9	---	Yes	1	Yes
District of Columbia	January 6	September 9	---	1 Delegate	---	No
Florida	January 29	August 26	---	No	25	No
Georgia	February 5	July 15	August 5	Yes	13	No
Hawaii	---	September 6	---	1 Delegate	---	No
Idaho	May 27	September 20	---	No	2	No
Illinois	February 5	February 5	---	Yes	19	No
Indiana	May 6	May 6	---	Yes	9	No
Iowa	---	June 3	---	Yes	5	No
Kansas	---	August 5	---	Yes	4	No
Kentucky	May 20	May 20	---	Yes	6	No
Louisiana	February 9	October 4	---	Yes	7	No
Maine	---	June 10	---	Yes	2	No
Maryland	February 12	February 12	---	No	6	No
Massachusetts	March 4	September 16	---	Yes	10	No
Michigan	To Be Determined	August 5	---	Yes	15	No
Minnesota	---	September 9	---	Yes	6	No
Mississippi	March 11	March 11	April 1	Yes	4	No
Missouri	February 5	August 5	---	No	9	Yes
Montana	June 3	June 3	---	Yes	1	Yes
Nebraska	May 13	May 13	---	Yes	3	No
Nevada	---	August 12	---	No	3	No
New Hampshire	To Be Determined	September 9	---	Yes	2	No
New Jersey	February 5	June 3	---	Yes	13	No
New Mexico	Feb 5 2008, Jun 3 2009	June 3	---	Yes	3	No
New York	February 5	September 9	---	No	29	No
North Carolina	May 6	May 6	June 24	Yes	13	Yes
North Dakota	---	June 10	---	No	1	No
Ohio	March 4	March 4	August 26	No	16	No
Oklahoma	February 5	July 20	---	Yes	2	No
Oregon	May 20	May 20	---	Yes	5	No
Pennsylvania	April 22	April 22	---	No	19	No
Puerto Rico	To Be Determined	March 9	---	1 Representative	---	No
Rhode Island	March 4	September 9	---	Yes	2	No
South Carolina	Jan 20 2008, Feb 2 2009	June 24	---	Yes	6	No
South Dakota	June 3	June 3	---	Yes	1	No
Tennessee	February 5	August 7	---	Yes	9	No
Texas	March 4	March 4	April 6	Yes	32	No
Utah	February 5	June 24	---	No	3	Yes
Vermont	March 4	September 9	---	Yes	1	Yes
Virgin Islands	---	September 3	---	1 Delegate	---	No
Virginia	February 12	June 10	---	Yes	11	No
Washington	February 19	August 19	---	No	9	Yes
West Virginia	May 13	May 13	---	Yes	3	Yes
Wisconsin	February 19	September 9	---	No	8	No
Wyoming	---	August 19	---	Yes	1	No

This information is current as of July 2007. Visit your state election website for updates. State links are available from the Department of Defense Federal Voting Assistance Program website at [www.fvap.gov](http://www.fvap.gov).

Your Local Voting Assistance Officer is:  
Name \_\_\_\_\_  
Location \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

Call the Voting Information Center for election information 24 hours a day:  
1-800-438-VOTE (8643)  
(703) 588-1343 DSN 425-1343  
Visit the FVAP website for international toll-free phone and fax numbers.

## BE SMART DO YOUR PART VOTE!

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Federal Voting Assistance Program, 1155 Defense Postagon, Washington, DC 20301-1155 • [www.fvap.gov](http://www.fvap.gov) • [info@fvap.gov](mailto:info@fvap.gov) • (800) 438-VOTE

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# Additional Resources

- Appendix D (Frequently Asked Questions – Overseas Citizens)

- Appendix E (U.S. Embassy and Consulate Email Addresses)

- Appendix H (Ordering Voting Materials)

- Appendix I (Primary Election by State/by Month)

## APPENDIX D

### FREQUENTLY ASKED QUESTIONS - OVERSEAS CITIZENS

The procedures and deadlines to vote absentee vary from state to state; refer to Chapter Three for specific state requirements.

## APPENDIX E

### U.S. EMBASSY AND CONSULATE EMAIL ADDRESSES

Following is a list of official email addresses of Voting Assistance Offices in U.S. Embassies and Consulates around the globe. Find your local post and email the VAO to obtain information, or for questions and concerns regarding the absentee voting process. For updates please check the State Department's website, [www.travel.state.gov/lawinfo/info\\_2964.html](http://www.travel.state.gov/lawinfo/info_2964.html).

Country	Post	Email Address	Country	Post	Email Address
Afghanistan	Kabul	VoteKabul@state.gov	Cape Verde	Praia	VotePraia@state.gov
Albania	Tirana	VoteTirana@state.gov	Central African Republic	Bangui	VoteBangui@state.gov
Algeria	Algiers	VoteAlgiers@state.gov	Chad	N'Djamena	VoteN'Djamena@state.gov

## APPENDIX H

### ORDERING VOTING MATERIALS

Maintaining an adequate supply of voting materials is an essential function of every Voting Assistance Officer (VAO). The Federal Post Card Application, Standard Form 76 (FPCA, SF 76) and the Federal Write-In Absentee Ballots, Standard Form 106 (FWIAB, SF 106) are the primary materials used by VAOs to assist overseas citizens in voting. For more information, see the 2008-09 Voting Assistance Guide.

## APPENDIX I

### 2008 PRIMARY ELECTIONS BY STATE

This chart lists the 2008 Presidential and State primary election dates in all the States, the District of Columbia and U.S. Territories, primary runoff dates (if applicable), states with U.S. Senate races, number of U.S. Representative seats up for re-election, and gubernatorial races. The General Election is Tuesday, November 4, 2008.

State	Presidential Primary (or preference)	State Primary	State Runoff Primary (if necessary)	General Election		
				Federal Offices		State Governor
				U.S. Senate	U.S. Representative	
Alabama	February 6	June 3	July 16	Yes	?	No

## Appendix I

## 2008-09 Voting Assistance Guide

### 2008 PRESIDENTIAL AND STATE PRIMARIES BY MONTH

JANUARY	APRIL	AUGUST
District of Columbia 01/08 (P)	Pennsylvania 04/22 (P, S)	Kansas 08/05 (S)
Florida 01/29 (P)		Michigan 08/05 (S)
South Carolina 01/29 (DEM-P)	MAY	Missouri 08/05 (S)
	Indiana 05/06 (P, S)	Tennessee 08/07 (S)
	North Carolina 05/06 (P, S)	Colorado 08/12 (S)
	Nebraska 05/13 (P, S)	Connecticut 08/12 (S)
	West Virginia 05/13 (P, S)	Nevada 08/12 (S)
	Arkansas 05/20 (S)	Washington 08/19 (S)
	Kentucky 05/20 (P, S)	
FEBRUARY		
South Carolina 02/02 (REP-P)		
Alabama 02/05 (P)		
Arkansas 02/05 (P)		
California 02/05 (P)		



# Voting Assistance Officer Workshop



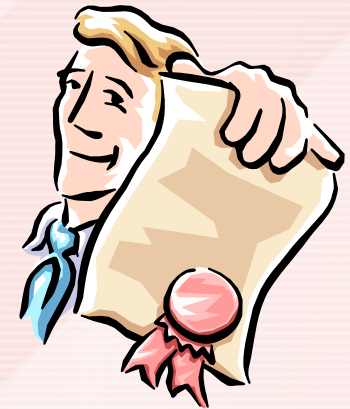
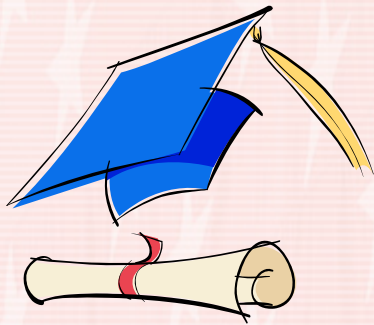
Today you have learned about:

- *The Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA)*, the Federal Voting Assistance Program (FVAP) and You, the Voting Assistance Officer
- The Absentee Voting Process
- How to Use Absentee Voting Materials
- Additional resources





# Voting Assistance Officers Make a Difference



Thank You for your Attention  
and Congratulations!







# Federal Voting Assistance Program

## Voting Assistance Officer Workshop

